

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

El Rancho Unified School District

Meeting of the Measure "EE" Citizens' Bond Oversight Committee

6:00 p.m.

District Technology Room
9333 Loch Lomond Drive
Pico Rivera, CA 90660

January 14, 2015

MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Esther Mejia at 6:00 p.m.

ROLL CALL – Members of the Citizens' Bond Oversight Committee

Esther Mejia, Chairperson
Dr. Teresa Merino, Vice Chairperson
John Chavez, Member
Vincent Chavez, Member (Excused)
Javier Pacheco, Member
Suzanne Rodarte, Member
Dr. Linda Vargas, Member (Late)

DISTRICT ADMINISTRATION

Martin Galindo, Superintendent
Ruben P. Frutos, Assistant Superintendent Business Services
Carlos Jimenez, Director of Maintenance and Operations

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Mr. John Chavez.

Visitors – Register No. 7-2014/2015

3. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion: J. Chavez Second: T. Merino Vote: 5-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Not Present
 T. Merino: Yes

J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Not Present
 E. Mejia: Yes

4. **PUBLIC COMMENTS**

Members of the public have an opportunity to address the committee.

None.

5. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of December 3, 2014 be adopted as submitted.

Motion: J. Pacheco Second: J. Chavez Vote: 6-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Not Present
 T. Merino: Yes
 J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Yes
 E. Mejia: Yes

6. **NEW BUSINESS – ACTION ITEMS**

None

7. **DISCUSSION ITEMS**

7.1 **Report on Activities** – E. Mejia

Ms. Mejia attended the Board of Education Meeting on December 9, 2014 and reported the following:

Mr. Frutos and Ms. Castillo presented the First Interim Financial Report which was very detailed; a copy of the presentation can be found on the District's website.

The Facilities Master Plan was officially adopted (board item 25a); the master plan is posted on the CBOC section of the District website.

The Board of Education approved a Facilities Project Funding Plan 2014-2016 (board item 29a), a project timeline allocating \$14,000,000. Ms. Mejia provided copies of the Plan and Mr. Frutos reviewed the plan for the committee. Mr. Frutos shared that the Board of Education asked staff to put together a funding plan based on the master plan which included the following:

HVAC – The Board of Education is asking to spend approximately \$900,000 to repair air conditioning challenges throughout the District starting at El Rancho High School. Mr. Jimenez' team is creating a priority list.

Partnership Modular Structure – The District is looking to secure a partnership with Rio Hondo College to bring programs from the university level to benefit our students (this project will be co-funded; amounts are still being negotiated).

North Park - New Building – Staff was asked to research the possibility of putting a new building at North Park MS. Phase 1 of the research is finished; this information will be presented to the Board of Education over the next couple of meetings and the board will provide direction.

Middle School Labs and High School Science Building – Staff has been asked to look at the possibility of putting demonstration labs in our schools. The District is asking architects and other designers to provide information which will be brought to the board within the next month for direction. The High School Science Building was not funded because the master plan estimated the cost at \$25,000,000 which is not available just now.

Innovation Labs – Innovation Labs are rooms at the elementary level that would be for 21st Century learning; architects are going to design them with all the specifications of our master plan, which is better lighting, better acoustics, better flooring, better technology, etc.

Traffic Mitigation Projects – A traffic engineer will be asked to assist with traffic mitigation at four locations (Valencia ES, Durfee ES, Magee ES, and Rivera ES/MS).

Pool/Locker Room and Culinary Arts projects are paused; this means that until there is additional funding these projects are on hold, the same goes for the Smart Moves, School Marquees and the Technology Projects that staff recommended.

7.2 **Bond Expenditures Update** – R. Frutos

Trial Balance Financial Report as of November 30, 2014: Measure A balance is \$11,250,718 and Measure EE balance is \$2,667,672.

Bond Measure A expenditures as of November 2014 totaled \$9,331.49; Bond Measure EE expenditures as of November 2014 totaled \$21,450.22.

7.3 **Bond Projects Update (ERHS)** - C. Jimenez

- El Rancho High School Locker Room/Pool Project – Project is still in review at DSA.
- El Rancho High School Culinary Arts Project – Project is still in review at DSA.

Bond Projects Update (Technology) – R. Frutos

DRG/ICC - The District will be making a decision to renew a final agreement with DRG/ICC for \$100,000/year or hire a permanent employee to manage District servers and routers.

7.4 **Recruitment of CBOC Members** – R. Frutos

Applications were provided to all committee members. Notice of CBOC vacancy will be posted at the school sites and on the District website. The goal is to submit appointment of committee for board approval on February 17, 2015.

8. **ADJOURNMENT**

The meeting was adjourned at 6:50 p.m.

Motion: T. Merino Second: J. Pacheco Vote: 6-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Not Present
 T. Merino: Yes
 J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Yes
 E. Mejia: Yes